The Hong Kong Institute of Education Library

LIBRARY EXTERNAL MEMBERSHIP : SCHOOL

Please check one:

☐ New Application  ☐ Renewal  ☐ Card Replacement

Name of School: ___________________________  ___________________________ (In English) (In Chinese)

Name of Principal:

Please print (Last Name) ___________________________ (First Name) ___________________________ (In Chinese)

School Address: ___________________________  Tel. No.: ___________________________

Fax: ___________________________  E-mail: ___________________________

Principal’s Signature ___________________________ School Chop ___________________________ Date ___________________________

FOR OFFICE USE ONLY

Payment:

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Valid until: ___________________________  Date issued: ___________________________

Approved by: ___________________________  Date: ___________________________

Card collected: ___________________________

P Barcode: ___________________________  Processed by: ___________________________ Signature ___________________________________ Date ___________________________

Note: Individual School can apply one Reader Card upon recommendation by a Head of HKIEd Department

For Card Application, please enclose an one-time IEdSmart production cost: HK$50

For Card Replacement, please enclose replacement fee HK$100

Cheque should be made payable to The Hong Kong Institute of Education

Please return your application to: Lending Services Section, The Hong Kong Institute of Education Library

10 Lo Ping Road, Tai Po, N.T.

Sept 2004