

USER GUIDE for *Distance Education Databases*



Distance Education Databases: Contains information on over 31,000 distance learning programmes and courses mostly in the Commonwealth countries, over 1,000 institutions teaching at a distance worldwide, and over 11,000 abstracts of literature relating to all aspects distance education.

1. Course Search

1a. Click **Courses** icon on the main page or on the top icon bar of any page

1b. Browse courses by **Category**, **Institution** or **Qualification**. Click item for subcategory and course list.

1c. Click **Search** icon on the right edge of the page and open search windows

1d. Type keyword(s) in entry box and search by either of **General Search** or **Advanced Search**

1e. View course detail information and find link to provider information or the provider site

2. Literature Search

2a. Click **Literature** icon to browse or search bibliographic information of types of literature related to distance learning

2b. Browse literature by **Category**, **Latest Entries**, **Publication Type**, **Geographic Location** and other **Links**.

2c. Click **Search** icon to open search windows

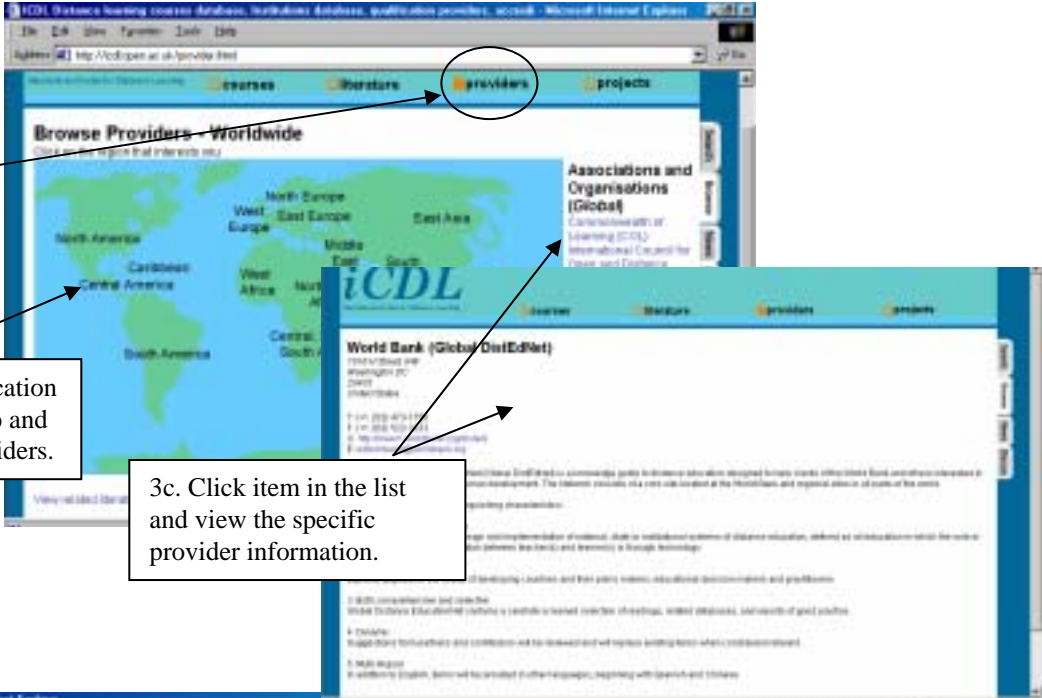
2d. Type words in optional search fields and choose **AND**, **OR**, **NOT** operator to combine logic search.

3. Providers Search

3a. Click **Providers** icon to search course providers

3b. Click geographic location name on the **world map** and view the list of the providers.

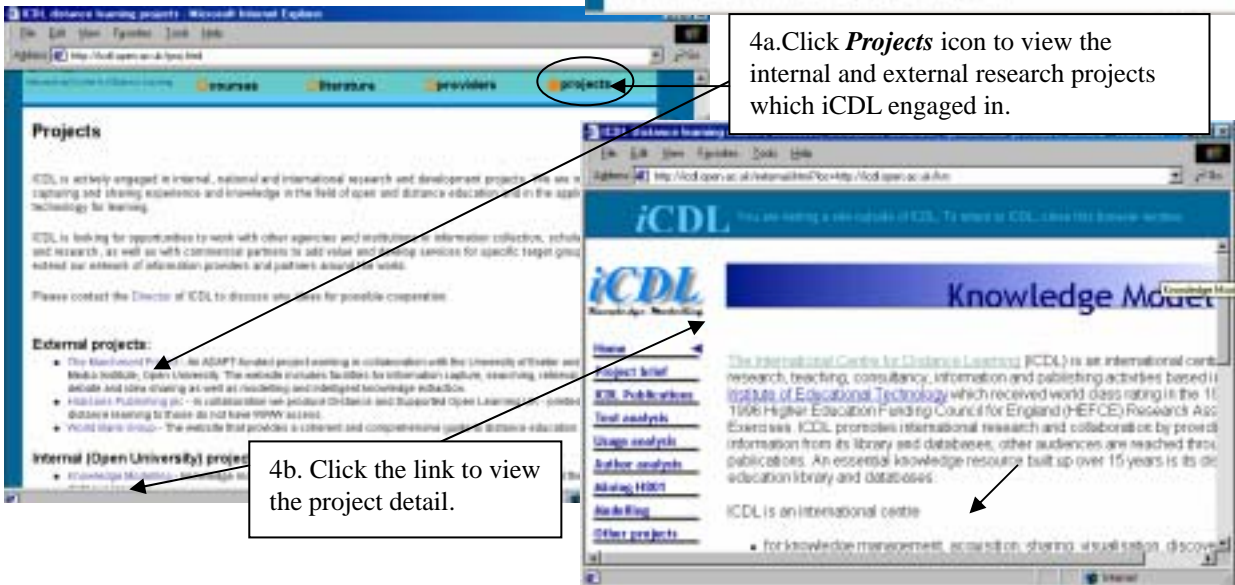
3c. Click item in the list and view the specific provider information.



4. Projects Search

4a. Click **Projects** icon to view the internal and external research projects which iCDL engaged in.

4b. Click the link to view the project detail.



5. News & Discussion

Click icons on the right edge of the page to view the iCDL news or open discussion page.

Discussion area is divided into four bulletin boards: **Student, Provider, Researcher** and **Website**.

Registration is required to post a new topic or reply to an existing topic.

